



Khatra Adibasi Mahavidyalaya

P.O. - Khatra, Dist. - Bankura, West Bengal, Pin - 722140
Phone: 8900057220 E-mail: kacollege@rediffmail.com/khatraacollege@gmail.com
Website: www.kamv.ac.in

Ref. No.:

Date: 10.09.2022

From:



DEPARTMENT OF PHYSICS

NOTICE

The students of 1st, 3rd and 5th semester 2022-23 are hereby notified that as per decision of the Departmental meeting held on 03.09.2022, the following teachers will act as your mentors. They will guide and assist you in academic issues and other allied issues in campus as well as your personal problems faced by you during your academic session in this college.

(Dr. Arindam Chakrabarti)
Assistant Professor & HoD
Department of Physics

Head
Department of Physics
Khatra Adibasi Mahavidyalaya

Prof. (Dr.) Nityananda Patra
Principal
Khatra Adibasi Mahavidyalaya

Principal
Khatra Adibasi Mahavidyalaya
Khatra, Bankura

KHATRA ADIBISI MAHAVIDYALAYA
DEPARTMENT OF PHYSICS
MENTOR /MENTEE RATIO_ACADEMIC SESSION-2020-21 (SEMESTER-I)

Sl. No.	Name of the Mentee	College Roll No.	UID No.	Phone No.	Name of Mentor
1	Sirjan Hembram	1112208172	22113124002	8170058369	Dr. Arindam Chackrabarti



KHATRA ADIBISI MAHAVIDYALAYA
DEPARTMENT OF PHYSICS
MENTOR /MENTEE RATIO_ACADEMIC SESSION-2020-21 (SEMESTER-III)

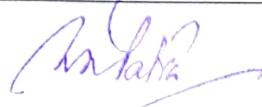
Sl. No.	Name of the Mentee	College Roll No.	UID No.	Phone No.	Name of Mentor
1	Anindita Baskey	1112003002	20113124003	9564026281	Dr. Siddhartha Sinha
2	Riya Mahata	1112102799	21113124001	8170059097	Dr. Siddhartha Sinha
3	Suman Mandal	1112102025	21113124002	9749965780	Dr. Siddhartha Sinha
4	Satyam Mandal	1112104019	21113124003	8436997060	Dr. Siddhartha Sinha
5	Puja Singha Mahapatra	1112100078	21113124006	9547275841	Dr. Siddhartha Sinha
6	Anindita Banerjee	1112102209	21113124007	6297700913	Dr. Siddhartha Sinha

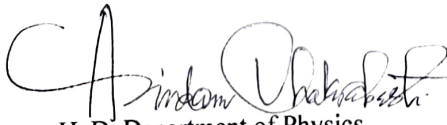
KHATRA ADIBISI MAHAVIDYALAYA
DEPARTMENT OF PHYSICS
MENTOR /MENTEE RATIO_ACADEMIC SESSION-2020-21 (SEMESTER-V)

Sl. No.	Name of the Mentee	College Roll No.	UID No.	Phone No.	Name of Mentor
1	Shilpa Patra	1112001047	20113124001	7477613396	Dr. Arindam Chackrabarti
2	Sangita Ghosh	1112000408	20113124004	9091522196	Dr. Arindam Chackrabarti
3	Parinita Patra	1112003682	20113124005	9434628744	Dr. Arindam Chackrabarti
4	Ritan Ghosh	1112003632	20113124007	6295680387	Dr. Arindam Chackrabarti
5	Ritwik Mondal	1112002564	20113124009	7029226904	Dr. Arindam Chackrabarti

Mentor: Mentee=

1 : 6


Signature of Principal/Teacher in Charge
Principal
Khatra Adibasi Mahavidyalaya
Khatra, Bankura


HoD, Department of Physics
Head
Department of Physics
Khatra Adibasi Mahavidyalaya



Khatra Adibasi Mahavidyalaya

P.O. : Khatra, Dist. Bankura, West Bengal, Pin : 722140

Phone : 03243-299972 / 8900057220 E.mail : kacollege@rediffmail.com/khatraacollege@gmail.com

Website : www.kamv.ac.in

NAAC Accredited B+ (Second Cycle)

Mentor's Diary

MENTOR'S PROFILE

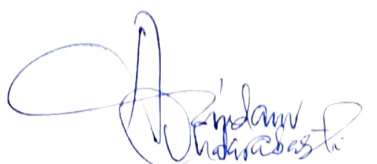


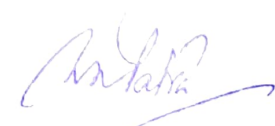
Name: DR. ARINDAM CHAKRABARTI

Designation: ASSISTANT PROFESSOR

Department: DEPARTMENT OF PHYSICS

Period: 2020-21 → 2022-23


Head
Department of Physics
Khatra Adibasi Mahavidyalaya


Principal
Khatra Adibasi Mahavidyalaya
Khatra, Bankura

The Student Mentorship program of the college facilitates constructive interaction & guidance for fresher (1st sem) students by their teachers (mentor). In an academic institute, mentoring is a particular form of relationship designed to provide personal & familial, educational and sometimes professional support to the students throughout the course tenure. The mentor is generally more experienced than the mentee and makes use of that experience in a facilitative way to support and promote the maximum feasible development of the mentee. It is basically a developmental opportunity for both mentor & mentee. In a nutshell, a mentor's role may be perceived to be facilitative, supportive and holistic developmental for the students. They build bridges among stakeholders as follows:

- Principal & Governing Body
- Students & Teachers
- Teachers & Parents
- Teachers & other related Committees & Advisors
- Institute & Alumni.



Objectives

- Creating opportunities amongst student groups & communities for bonding
- Refining teacher-student communication outside classroom
- Maintaining database of student performance, attendance details & drop outs
- Supporting personal & professional growth & monitoring psychological growth & progress
- Identifying special talents, skills, slow learners & passing this information on, to the relevant committees
- Locating & solving attendance issues
- Providing sustained motivation
- Ensuring & providing feedback for parents
- Identifying learning needs
- Assisting in developing values and ethics.
- Provisioning a Comprehensive Personal Student Record
- Cultivating a healthy learning environment in college



Expected Outcomes

- A healthy learning environment
- Vibrant culture of peer group exchanges
- Creation of positive communication channels among Principal, Parents, Staff & Students
- Enhancing an environment for students to feel a sense of belonging at the college.
- Building a self confident, bold & an active, enthusiastic student community
- Enhancement of attendance, lesser dropouts and good psychological health of students
- Building confidence among parents (Fulfillment of family expectations)
- Improved student performance in examination and other constructive activities.

In short, Mentoring aspires to transformational positive changes. It augments self confidence, improves peer bonding and prepares mentees for further studies in higher education sectors and career advancement. Often special coaching and counseling are arranged as a prerogative of mentoring according to the situation.

Roles and Responsibilities of Mentors

- To conduct an orientation meeting for the freshers by first month of the Semester for appraising them of the process & prepare an Orientation Report.
- To select a spokesperson/representative for the group.
- To collect data of mentees & maintain a file (Profiling the students).
- On locating their need for marked improvement in certain subjects, refer the same to respective Heads of Departments.
- To track the attendance record & identify dropouts, if any, and prepare a review report.
- To Identify those in need of special care based on familial issues, physical issues or other issues and refer the same to the respective committee.
- To ensure frequent value added students visit to the library.
- To allow & guide peer mentoring.
- To refer distressed or disturbed cases to the relevant committees/sub-committees.
- To notify Cultural Committee about students with special talents.



- To motivate the students to take part in activities those have social values.
- To compile their progress in different performances through the performance charts & discuss threadbare with them, in details.
- To identify reasons for poor performance & attach a note (illness, domestic disturbances, personal obstacles & so on).
- To meet the students several times in a month and record the issues in the form of a report, which is to be sent to the appropriate committee/Teachers' Council and IQAC of the college.
- All the reports are to be prepared (One Orientation & Monthly Reports on various issues).
- To provide a mentor Certificate to the mentee after every academic session/semester to reflect and ensure holistic development (including behavioral development) of Mentee.

Roles and Responsibilities of Mentees

- To Provide all the necessary data with relevant documents (previous academic performance records, documents for participation in extra/co-curricular activities and academic advancement)
- To know what you want and ask for what you need.
- To identify special goals that you want to achieve and discuss it clearly with your mentor.
- To seek information regarding resources that you need from various sources.
- To conduct one to one correspondence between themselves to help your mentor.
- To have a positive attitude.
- To accept feedback by the mentors respectfully & cordially & discuss future course of action.
- To attend mentor meetings regularly & punctually.
- To provide feedback and communicate healthy developments in them. Reciprocal interaction is the key to a successful mentor-mentee relationship.

Parameters for Mentee Assessment

Assessment by Mentors is a continually evolving process. It should be engaging and student- centric. Assessment rather than evaluation supports student initiatives to help themselves in improving their performance. It focuses on certain criteria for grading the mentee. The Mentees will show:

1. Punctuality.
2. Responsibilities to the-Mentors/Team Leaders/Peer Mentorship or any other.

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3. Engagements in Quality Voluntary Interaction, frequently.
4. Undertaking of Supportive/Positive Roles.
5. Personal Development Strategies - Seeks suggestions/is cordial in taking advice/is prompt in following instructions/ applies given inputs for personal improvement/ is meticulous in providing feedback.
6. An effort for the development of Team Spirit & Team building initiatives.
7. Fairness in their commitments & accountability for his or her omissions & commissions.
8. Creative impulses & exhibits them in extra/co-curricular activities.
9. Demonstration of healthy Interpersonal Skills.
10. Promptness in furnishing all the required data.

NB: All the above criteria are graded equally. Each criterion is ascribed a value of 1 and the scores are calculated on a scale of 1 to 10.

GRADING KEY	GRADE	SCORES
Excellent	A+	8 and above
Very Good	A	6 & 7
Good	B	5&6
Satisfactory	C	Up to 4

The Mentor-Mentee interaction provides an opportunity to document the journey of a learner's life. It is a portal for the mentee to carry his/her progress into the larger world space. Therefore, kindly generate with care and precision, the Certificate, as the mentees produce the Mentor Certificate for career mobility and advanced/further studies.

1

MENTEE RECORD

I PERSONAL INFORMATION



1. Name: RITWIK Mondol
2. Admission Number: 112002564 Reg No: 20113/24009
3. Address: vill- sonuka, Post-Bora, P.S- INDPUR, Dist- Borkura
pin- 722136
4. Residential phone no: 7029226904 Personal phone no: 9679770137
E-mail: ritwikmondol4702@gmail.com
5. DOB: 05 / 03 / 2002 Age: 22 Blood Group: B+

II FAMILY PROFILE

1. Father's Name : Swaraj Kumar Mondol Phone: 8145961747
Occupation: Farmer
2. Mother's Name : M. Namita Mondol Phone: 9593372567
Occupation: Housewife
3. Category: OBC Family Income: 60000/year
4. No. of Siblings: TWO
5. Local Residence (Tick the relevant box):
Parent's house Hostel House of relative Rented House
6. Name of the Hostel: N.A.
- For Hostelites:
1. Local Guardian's Name : N.A.
2. Address: N.A.

3. Relationship with LG: N.A.

III. ACADEMIC INPUTS

1. Name of the previous Institution: INDPUR GOENKA High School.
2. Previous Course Completed: HIGHER SECONDARY.
3. Percentage obtained in the last qualifying exam: 76%
4. Medium of Instruction: BENGOALI
5. Prizes awarded/earned in previous institutions (if any): ANNUAL SPORTS.



	Institution	Activity	Prize Details
Academic			
Co-Curricular			
Extra Curricular			
Cultural			
Sports	Indpur Goenka high school.	running event (Annual Sports)	1st

IV. SPECIAL INTERESTS AND HOBBIES

My Hobbies is playing cricket in my spare time.

V. PERSONAL & FAMILIAL ISSUES (If Any)

Financial ~~is~~ problem in family. Applied for scholarship

~~1) Oasis~~ 1) OASIS 2) SVMEM 3) NSP and finally
enjoyed all the above scholarship through out the tenure
of my study out the department of physics of P.T.O
Khartia Atibasi Mahavidyalaya.

VI. CO-CURRICULAR AND EXTRA CURRICULAR PERFORMANCE CHART

CO-CURRICULAR: are activities that supplement syllabi learning and enhance performance outcomes. They supplement and strengthen classroom learning. Activities like Certificate Courses in different disciplines; College sponsored Sporting Activities like Yoga Courses; Club Activities from different discipline related clubs like Literary Club, Science Club etc, are all Co-curricular Activities.

EXTRA -CURRICULAR: These are activities that are indispensable, but not directly related to curricular of college. However, they enhance the personality, well being and confidence of learners while ingraining codes of discipline and the like. NSS, NCC come under this category.

SEMESTER-I-VI :: Session: ~~2019-20 to 2021-22~~ 2020-21 → 2022-23

Sl.	Description of Co-Curricular Activity	Sem.	Sl.	Description of Extra-Curricular Activity	Sem.
1			1		
2			2		
3	NIL		3	NIL	
4			4		
5			5		



SEMESTER-I-IV :: Session: 2020-21 to 2021-22

Sl.	Description of Co-Curricular Activity	Sem.	Sl.	Description of Extra-Curricular Activity	Sem.
1			1		
2			2		
3			3		
4			4		
5			5		

SEMESTER-I-II :: Session: 2021-22

Sl.	Description of Co-Curricular Activity	Sem.	Sl.	Description of Extra-Curricular Activity	Sem.
1			1		
2			2		
3			3		
4			4		
5			5		

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VII. - ACADEMIC PERFORMANCE CHART



KHATRA ADIBASI MAHAVIDYALAYA FORMAT FOR MENTORING: Academic performance Chart



DEPARTMENT:

A. Information of Mentor

- Name
- Designation
- Department
- Period of Mentoring

Dr. Arindam Chakrabarty
Assistant Professor
Physics
2020-21 → 2022-23

B. Information of Mentee

- Name
- Course
- Year of admission
- Student ID
- Name of Hostel
- Scholarship
- Male/Female
- Permanent Address
- Phone No.
- Name of Father
- Name of Mother
- Name of Guardian
- Mobile No. of Guardian
- Area of Interests / Special Skill

Ritwik Mondal
Physics Hons
2020
1112002564



NSP
Male 8. Category OBC-B 9. Date of Birth 05/03/2002
Soluika, Bora, Bankura
7029226904
Swapan Kumar Mondal
Namita Mondal
Swapan Kumar Mondal
8145961747

RITWIK

Semester	Marks obtained in		Comment on Learning Attitude	Mentor-Mentee Meet		Hours Spent for Mentoring	Year of Passing	Placed After Completion
	Internal	Sem End Exam		Dates	Signature (Mentee)			
I	38	164	Poor	4.04.2021	[Signature]	4 hours Friday beyond classes		
	After Review							
II	36	167	Well	5.09.2021	[Signature]	"		
	After Review							
III	35	189	Good	12.03.2022	[Signature]	"		
	After Review							
IV	34	191	Good	2.08.2022	[Signature]	"		
	After Review							
V	29	SNC	Well	9.03.2023	[Signature]	"		
	After Review							
VI	37	120	Very good	10.06.2023	[Signature]	"		
	After Review							

2023 (Expected)
MCA Completed
D.Ed. and preparing for P.TET
exam in forthcoming session.

Special notes / comments by the mentor:

i) Financial issues resolved, got and enjoyed multiple scholarship schemes by timely notification throughout his college life.

[Signature of Arindam Chakrabarty]

Signature of the Mentor

Head
Department of Physics
Khatra Adibasi Mahavidyalaya